



Policies & Procedures

At Legacy Dance Academy, we strive for excellence in all that we do! Our objective is to inspire our students to increase self-confidence and develop their talents in a safe and fun learning environment. Please read the following policies carefully and refer to this document as needed throughout the year. Thank you for your support!

Attendance

- Attendance is very important! Thank you for bringing your child to class each week!
- If we cancel classes due to inclement weather or other unforeseen circumstances, we will schedule a makeup lesson or provide a refund
- Refunds/make up classes will not be given if your child is absent due to sickness or other circumstances
- Please be prompt in dropping off and picking up your children.
- Legacy employees are not responsible for children left unattended before and after class.

Tuition & Account

- Tuition payments and other fees can be paid using your parent portal on Jackrabbit. Tuition must be set on autopay or paid upfront for the entire year (10% discount for this option if paid by cash, check, or Venmo). Autopay can be set up using a credit/debit card or an eCheck (ACH bank transfer). We appreciate eChecks if possible, due to the fee we must pay if using credit/debit cards.
- You will receive a monthly e-mailed statement from Legacy at the beginning of each month.
- Automatic payments will be initiated on the 5th day of the month (or shortly thereafter).
- By submitting your registration fee online, you will have agreed to these terms and conditions regarding payments. There is a \$30 fee for any returned payments. If you have any questions, please email legacydanceacademyidaho@gmail.com.

Tuition Discount Schedule

One hour classes are \$40/month. Each additional class hour per family is discounted by \$5.

Other Fees

- Registration fee - \$25/student due at time of registration.
- Costume fee- 1 costume \$70, 2 costumes: ages 3-7 \$130, ages 8+ \$140, 3 costumes \$200. Costume fee includes performance tights and Legacy T-shirt. Shoes purchased separately.
- Recital fee- \$25/family per recital. Christmas recital fee will be charged with September tuition and Spring recital fee will be charged with March tuition. There is no admission charge for either recital. This fee covers the venue rental and helps pay the teachers for their hours there.
- Competition Fees-(for competing teams only) \$65-\$90 per competition.
- Showcase Fee- (for competing teams only)-\$5/routine

Costumes

- Costumes are required for all classes that perform in the recital (except for Hip Hop/Tumbling classes which will wear their Legacy t-shirt and unmarked black leggings or shorts).
- Parents are responsible for dance shoes, makeup, etc.

- Performance tights should not be worn to class. One pair is included with your costume.
- If performance tights have holes or runs in them, new tights will be ordered and charged to your account.
- Costume Fee (includes performance tights & T-shirt)- Classes with 1 costume \$70, 2 costumes (class ages 3-7 years) \$130, (ages 8+) \$140, 3 costumes- \$200.
- Costume/T-shirt charges will be spread out evenly over Oct., Nov., & Dec. statements

Fundraisers

- We try to do one fundraiser per year. This is available to all students and money earned is applied to your account towards any fees such as tuition, costumes, etc.
- Participation in fundraisers is voluntary.

Class Apparel

- STUDENTS MUST BE DRESSED IN CLASS DRESS CODE ATTIRE
- Students must have hair pulled back away from their face. Gum and jewelry are not allowed (stud earrings ok).

Methods of Communication

- Please make sure you are getting our emails and texts! If you're not, check your info on Jackrabbit.
- Monthly statements and other important information will come through your email.
- Contact Information-If your contact information changes, please update it on Jackrabbit.
- BAND app- videos will be uploaded here to use for practice at home.

Class Drop Dates

- If you need to drop a class, you must give a 30-day notice via email to legacydanceacademyidaho@gmail.com
- Legacy classes run through the recital in May.
- The last day to drop a competition team is *November 15*. If you drop after this date, you will continue to be billed for tuition for the remainder of the season, since we will be unable to replace you on the team at that date.

Performances

- Dance performances are mandatory for any performing classes. Tumbling, aerial silks, and acro classes do not perform.
- Classes perform in the Christmas and Spring recital. Please refer to your calendars for those dates.